TOPS Staffing, LLC Weekly Time Sheet

Employee Name _____

Social Security Number _____

Job ID		Su	M	Tu	W	Th	F	Sa
HOLIDAY								
Totals	**0.00**	0.00	0.00	0.00	0.00	0.00	0.00	0.00

To automatically total the entire column, type a zero in each blank cell..

_____
Saturday Week-Ending Date

_____ _____
Total Regular Hours Total Overtime Hours

_____
Client Company Name

_____
Client Approval Name

Client agrees not to directly or indirectly hire contract employee for a period of 26 weeks beginning from the 1st day of work. Client further agrees not to permit or cause any such contract employee to provide services to Client while on the payroll of any other firm for a period of 90 days following the completion of any assignment without written permission from **TOPS Staffing, LLC.**

TOPS Staffing, LLC Hold Harmless Agreement

Unless the Client has obtained the prior written consent TOPS Staffing, LLC (hereafter referred to as "TOPS") the Client agrees not to ask or allow a contract employee to perform any of the following job related activities:

a) Driving an automobile or other motor vehicle without having completed and returned to TOPS the TOPS Driver Release form

b) Handling cash, securities, or other valuables

If this prior written consent is not obtained, the Client agrees to waive all rights to make a claim against TOPS, and to relieve TOPS from all liability and responsibility for any damage, loss or expense which the Client incurs as a result of this contract service employee engaging in such activities, and the Client further agrees to indemnify and hold harmless TOPS from and against all claims, damages, bodily injuries, losses, and expenses which might be caused as a result of the staffing employee engaging in any of these activities.

Furthermore, the Client agrees not to expose any TOPS contract employees to unnecessary hazard or extra hazard, and not to violate any OSHA or safety law, rule or regulation whether federal, state or local. The Client may be held liable as a result of their breach of this agreement.